

# RosettaStone CATALYST



## Welcome to Rosetta Stone Catalyst!

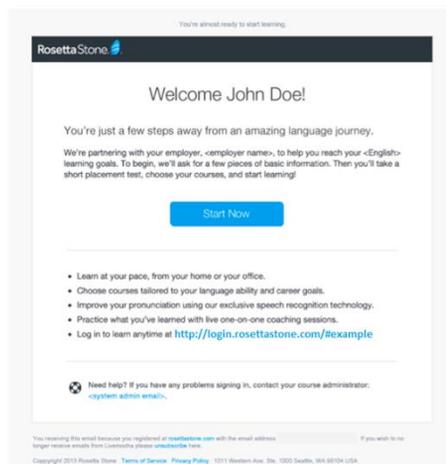
Rosetta Stone Catalyst is an online language course that covers learning content from **beginner to advanced levels**. The program combines innovative **e-learning** methods as well as **live tutoring sessions with language trainers** (depending on your learning package).

### Getting Started

As a new user, you should have received a welcome email from Rosetta Stone. Click the **"Start Now"** button as seen in the image.

The email is sent by **engagement@rosettastone.com**. If you have not received the Welcome email, please check your spam folder before requesting it be re-sent by your Administrator.

\*The link in your welcome email will expire after registering. To login moving forward please bookmark: **login.rosettastone.com** or **login via your LMS**.

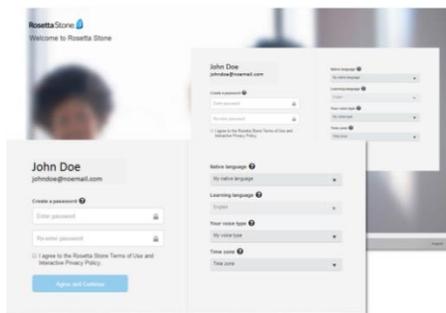


### Completing your Profile

After clicking **the** "Start Now" email link, you will be asked to create your personal profile.

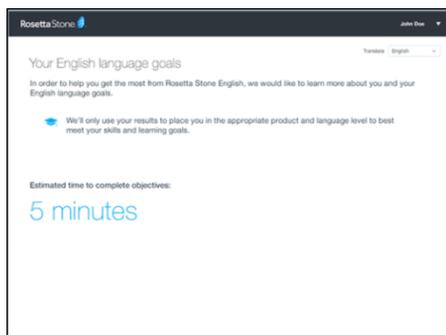
You will now have the option to choose a password, native language, voice type, and time zone. Make sure to agree to the Terms of Use and Privacy Policy by checking the box at the bottom left. Your username will be your **email address**.

Now that you have defined your basic preferences, it's time to determine your language goals.



### Language Goals

You will now be prompted to complete a 5-minute questionnaire to set your individual **learning goals**.



RosettaStone

# CATALYST



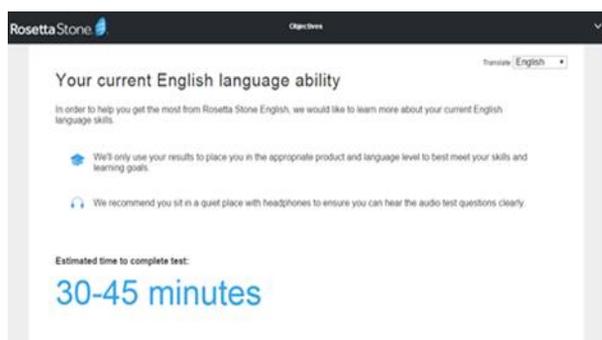
Once you have taken the **questionnaire**, it will be time to determine which Rosetta Stone **pathway** best fits your language needs. See your chosen language below **to see what happens next**.

## Placement test

### English, German, French and Spanish

If you have chosen to learn English, French, German or Spanish, you will now take a placement test that will assign you to a pathway and level that is best for you. The test should take between 30-45 minutes to complete.

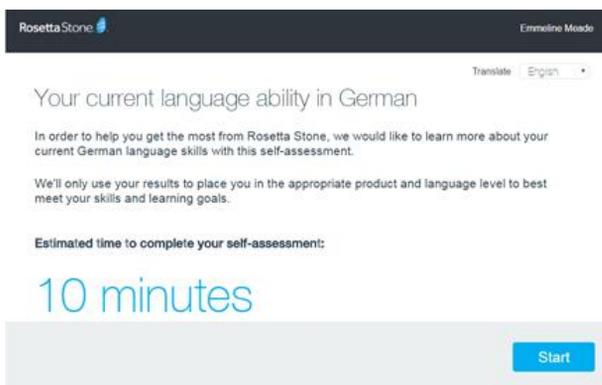
*\*Please make sure you have a working headset or speaker connected, as the test also includes listening comprehension tasks\**



## OR

### Self-assessment (for Chinese, Dutch, Italian)

If you have chosen to learn Chinese, Italian, or Dutch, you will now take part in a self-assessment that will place you in a product and level that is best for you. The assessment should take about 10 minutes to complete.



# RosettaStone CATALYST



## How to Login after completing your profile:

Your language course can be accessed via the following website (or via your company LMS portal):

<https://login.rosettastone.com>

1. Enter your username and password.
2. Click on "Login".

Note: If you have forgotten your password, click on the link "Forgot password?"  
Your username is the email address you used to register with Rosetta Stone Catalyst.

Your **learner dashboard** will pop up after a successful login and will display the following information:

**My goals:** Here you can enter your goals for Rosetta Stone usage

**Chosen Language** and **CEFR level**

**My Products:** Your access to your learning path

**"Get our mobile app":** Enter your email address and press send to get information about the app for your learning path.

**My Activity:** Shows your learning time (per month and total time). You can download a report via "Export report".

	Desktop	Mobile	Tutoring	Total
This Month	0:13	0:00	0:00	0:13
All Time	5:47	5:13	1:30	12:31

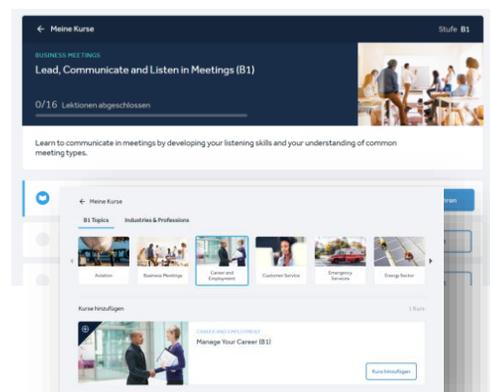
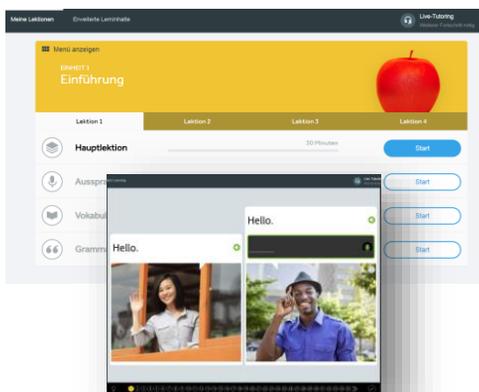
Your usage time may take up to 24 hours to appear.

Further documents and assistance for your language training are available on our support page:  
<https://support.rosettastone.com/en/work>

# RosettaStone CATALYST



Please click on the **link** to your **learning path**.



# Learning Path - Foundations

## INTRODUCTION



Welcome to **Rosetta Stone Foundations**!

Please read this quick guide carefully, as it contains a number of valuable tips that will be of great use to you when learning with the program.

### What is Rosetta Stone?

Rosetta Stone Foundations is an online language course that lets you immerse yourself in your new learning language. Through the ingenious structure of the learning path and the embedding of many exercises with speech recognition, the learning process is similar to that of mother tongue acquisition. This means that Rosetta Stone does not need any translations or vocabulary lists, which are familiar from traditional language teaching concepts. New vocabulary is introduced with images and these language components are then linked together in ever more complex combinations. In this way, intuition and the ability to combine are addressed and the learning material is retained in the long-term memory.

For the course you need a computer (Windows or Mac), an Internet connection and, if possible, a microphone (headset or laptop) for the pronunciation exercises. With an **iPad / iPhone / iPod touch / Android smartphone or tablet**, you can also use Rosetta Stone's mobile apps.

Please use the following link to log into your language course:  
<https://login.rosettastone.com/>

Log in with your email address and your chosen password.

A screenshot of the Rosetta Stone login page. The page has a white background with a light gray border. At the top, it says "Welcome to Rosetta Stone". Below that, there are two input fields: "Email address" with an envelope icon and "Password" with a lock icon. Below the input fields is a blue "Sign In" button. At the bottom, there is a link that says "Forgot password?".

## How is the program structured?

Rosetta Stone Foundations includes three interactive program areas, all of which are accessible from the program start screen.

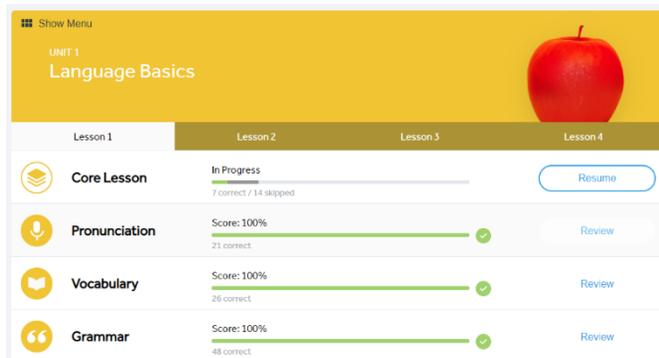
### My lessons

This section is the heart of the online language course. From the main screen of the program you can access the different units and lessons with just one click. Each unit consists out of four lessons, each of which contains four main modules. Each Core Lesson consists of several individual exercises.

These are complemented by speaking, listening, reading, writing, vocabulary, and grammar activities, in which the previously learned content is reinforced. Once a lesson has been worked through, you will see a green tick. All exercises and lessons can be repeated at any time if you wish.

#### TIP:

If you are finding the content too easy or too difficult, you can switch to a different level at any time. Each 4th unit has a "Milestone" activity at the end. Please try one of these activities: if it is too easy jump to the next unit, if it is too difficult jump to a lower unit.



## How is the program structured?

### Play, Talk & Stories

Under "Extended Learning Content" you will find the "Play, Talk & Stories" area. This is a learning area in which the contents can be deepened by various learning games.

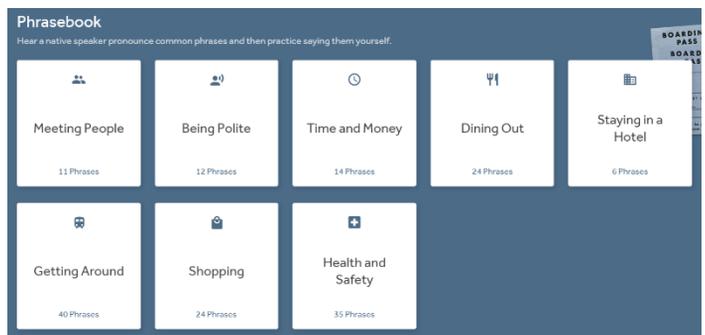
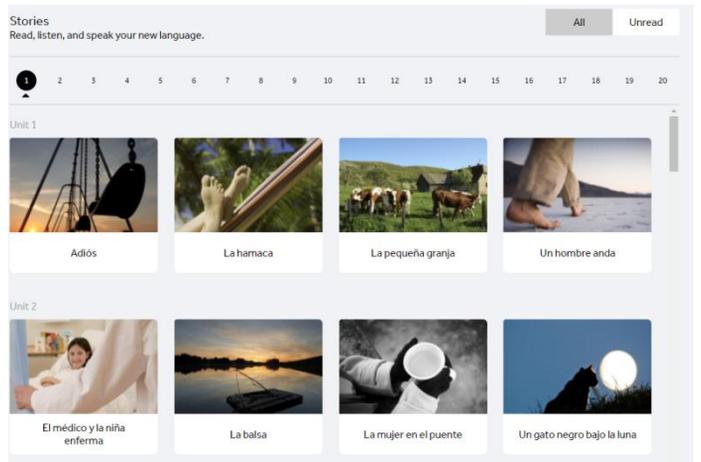
Learners will also find short texts and stories with a reading aloud function. Learning games can be played alone (Solo) or with another participant of the same level (Duo / Simbio). Please note that the learning games will only be activated one after the other as you progress through the main lessons.

### Phrasebook

In this section you can practice everyday phrases in different fields.

Whether you're traveling and want to introduce yourself, need to buy medicine at a pharmacy, or just want to practice some everyday phrases, the phrasebook will help you learn a new language!

*\* Please note that the Phrasebook is currently available for Spanish (LA), English (American), French, German, and Italian\**



## Support

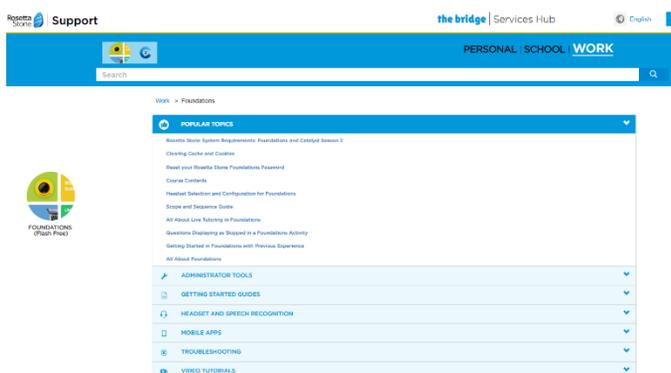
If you have any questions about using your program, or have a technical problem, please contact Rosetta Stone Customer Service.

They are available at [instsupport@rosettastone.com](mailto:instsupport@rosettastone.com).

Please describe your question / problem as detailed as possible (e.g. error number, Screenshot, the steps preceded the possible malfunction).

If you are not using your private computer but a company computer, this information can also be useful for our support team to get on the right track faster.

A reply is usually given within a few days.



## Useful Information

**The Rosetta Stone Catalyst online training program is available anytime, anywhere.** Your learning progress is automatically saved and will be visible to you on your dashboard within 24 hours, even if you access from different devices.

Take the time to familiarize yourself with the portal and the different exercise areas at the beginning of the training. This will help you learn with Rosetta Stone Catalyst.

### Set achievable learning goals:

In order to make your training as successful as possible, you should plan your learning times firmly in your calendar and ideally go to a quiet place where you will not be disturbed.

Our experience shows that you should try to learn for **one to two hours a week** with the program if possible, in order to make noticeable progress quickly. You can divide these learning blocks into as many as you like (about 15 to 30 minutes a day).

Further documents and assistance for your language training are available on our support page: <https://support.rosettastone.com/en/business/Foundations>

And don't forget: We are here to support you and help you with any questions you may have.

### Have fun learning languages with Rosetta Stone Catalyst!

Further information and support for your language training is available on our support page: <https://support.rosettastone.com/en/business/Catalyst>

# Learning Pathway - Fluency Builder

## INTRODUCTION



### Welcome!

Welcome to **Rosetta Stone Fluency Builder!**

Please read this quick guide carefully, as it contains a number of valuable tips that will be of great use to you when learning with the program.

For the course you need a computer (Windows or Mac), an internet connection and if possible a microphone (headset or laptop) for the pronunciation exercises. With an **iPad / iPhone / iPod touch / Android smartphone or tablet**, you can also use Rosetta Stone's mobile apps.

Please use the following link to log into your language course:  
<https://login.rosettastone.com/>

Log in with your email address and your chosen password.

Then click on the "Fluency Builder" interface in the dashboard. Fluency Builder will automatically redirect you to your home page.

Welcome to Rosetta Stone

Email address

Password

Sign In

[Forgot password?](#)



Courses

Messages 0

My Courses

Add Courses →

B1



BUSINESS MEETINGS

Lead, Communicate, and Listen in Meetings (B1)

3/16 lessons completed

Resume



AVIATION

Speak with Pilots and Airline Mechanics (B1)

2 lessons

Resume

## How is the program structured?

With Rosetta Stone Fluency Builder you have the opportunity to build your learning content based on your interests.

### First steps - Course selection

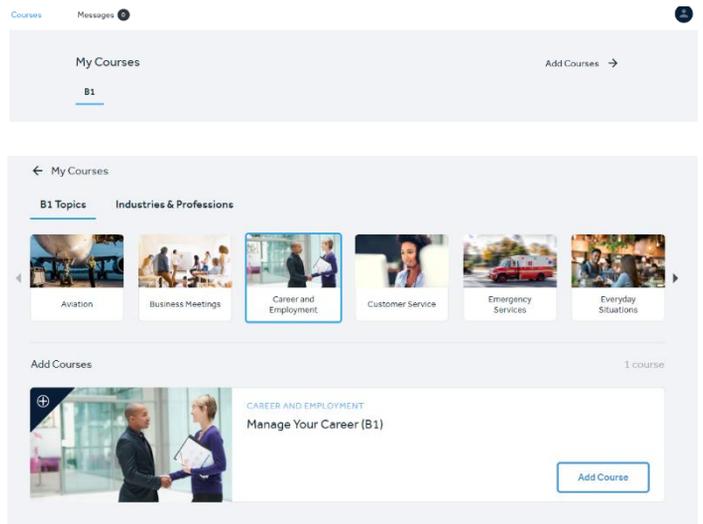
As a first step, you will be asked to select up to three subject areas as language learning goals. To do this, click on "Add courses".

Now select one or more communication situations, professional situations, functions, fields of activity etc. in which you are interested.

You can later add further topics and courses to your selection at any time.

#### TIP:

Do not select **too many courses** at once. You can add more content later at any time. This way you don't put yourself under unnecessary pressure.

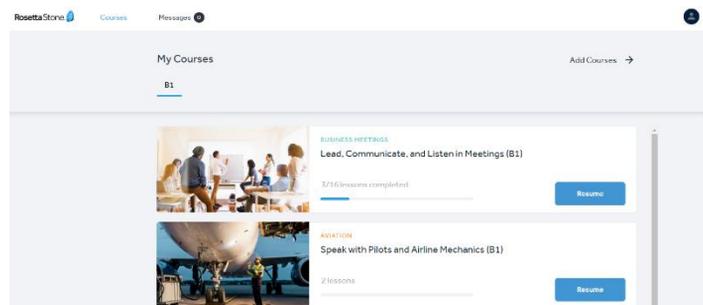


### Navigation in your learning program

On your homepage you can access the topics and lessons you have selected via **My Courses**. Here you will find the courses you have selected and can view and edit them.

Simply click on "Start" or "Resume".

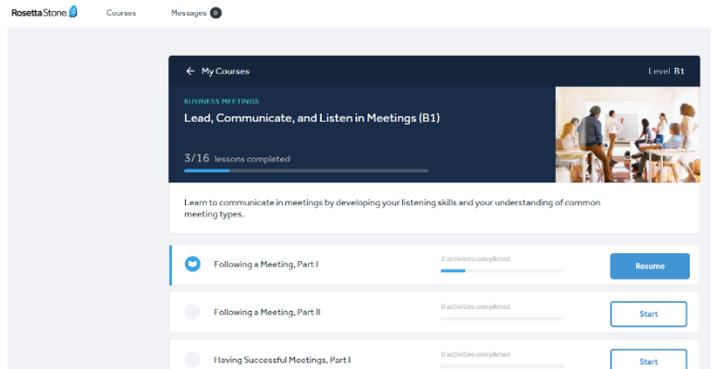
The **Notifications** section gives you access to feedback and comments on writing and speaking exercises that you can send to the Rosetta Stone language trainers.



**Starting a course:**

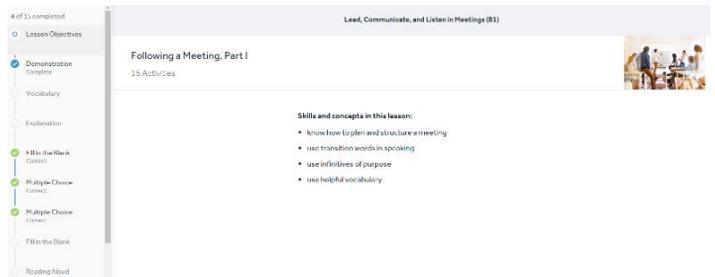
When you enter a course topic, you will see an overview of the lessons included. You will be shown how many lessons you have already completed and how many tasks are included in each lesson.

To access the lesson, click "Start" or "Resume".



**Lessons and practice areas**

If you have selected a lesson in the "My goals" section and started it by clicking on its title, you will first get an overview of what you can expect to learn in the next 30 to 45 minutes. In the overview on the left side of the screen you can see the different exercises included in the lesson.



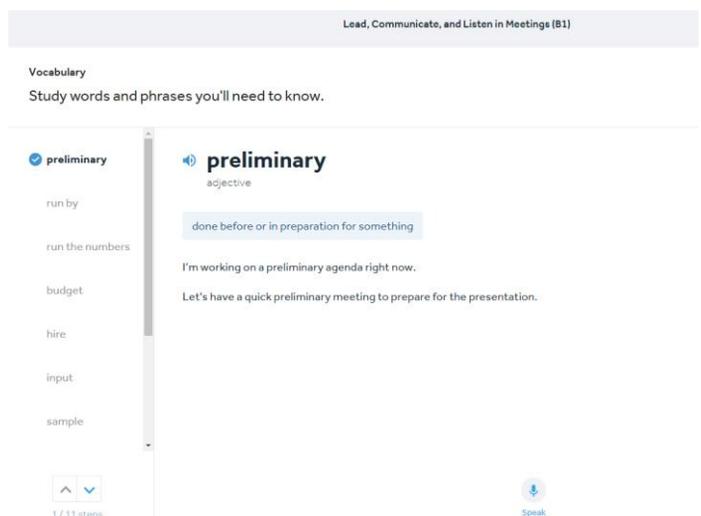
Next, look at the short (and usually very entertaining) video that will serve as the basis for the following exercises and explanations.

**Exercises & Activities**

Depending on the lesson, different exercises and activities are available. Here are some examples:

**Vocabulary:**

This exercise highlights the most important words and phrases in the video clip. First read the vocabulary, before listening to it and then using your microphone to repeat it. The program will give you feedback within seconds on how well you did!



### Fill in the blanks

Select the correct answer for the missing word and check your selection using the "Check Answer" button. Correct answers are greyed out, wrong answers are framed in orange.

### Reading aloud

In this exercise type, you will find short texts to read-through. Then you have the possibility to read the text aloud to practice your pronunciation.

### Reviewed speaking exercises

The numerous pronunciation exercises in Rosetta Stone will help you get the most out of the program and improve your communication skills. Listen to the topic and record your answer. This will then be reviewed by our expert and you will receive feedback on your pronunciation. You will receive feedback from a tutor within a few days.

### Reviewed Writing Exercises

This is a writing exercise in which you are asked to solve short tasks (e.g. write an e-mail or memo, make a phone call, etc.). You can then submit your texts or recordings to Rosetta Stone's language trainers for correction. You will receive feedback within a few days similar to the checked speech exercises. In both cases, the feedback will be displayed on the start page under "News".

Lead, Communicate, and Listen in Meetings (B1)

Fill in the Blank  
Type the correct text into the blank.

Welcome, everyone. Let's get the meeting started.  I'm going to introduce the meeting and go over the agenda.  Tony will give  presentation about the new office in Geneva.  we'll have a discussion ab  jiding plans.  Rita is going to share some information about hiring. Does  ave any questions before we begin?

Lead, Communicate, and Listen in Meetings (B1)

Reading Aloud  
Read and listen, and then record yourself reading aloud.

**Read**  
Listen  
Speak

First, I want to welcome everyone. Thank you for coming. As you can see, we have a short agenda today. Ken is going to go over some staff changes in the office. Then Sara's going to share some information about vacation days. After that, Mary is going to show us her preliminary work on the project budget. She ran the numbers, but she doesn't have all of the information she needs, so she had to estimate a lot of the costs. Finally, we'll open the discussion for your questions and ideas. We really want your input on this project, so please be ready to tell us what you think! The whole meeting will probably take about forty-five minutes.

Lead, Communicate, and Listen in Meetings (B1)

Reviewed Speaking  
Record your response for review by one of our experts. Please speak clearly.

**Topic**  
Listen to the agenda. Then, explain to your manager what is going to happen at the meeting. Use appropriate transition words at the beginning of each section. Do not use numbers.

Lead, Communicate, and Listen in Meetings (B1)

Reviewed Writing  
Write your response for review by one of our experts. Please provide a complete response.

**Topic**  
The planning meeting you were just in went badly because things did not happen as expected. Write an e-mail of at least four or five sentences to your manager, Ken, explaining what went wrong.



Remember what you learned in this lesson to write the e-mail. Here are some possibilities for what could have gone wrong during the meeting:

- someone was late to the meeting
- the meeting didn't start on time
- the meeting ended late
- someone didn't focus on the meeting topic

0 words

Skip

## Explanation

The "Explanation" task types vary depending on the focus of the lesson. For example, the screenshot on the right provides an insight into the use of "the" in connection with the creation of subordinate clauses.

## Conjugation

For these exercises, there will always be an example provided to guide you. The part of the sentence to be conjugated is always displayed in brackets.

## Lesson overview

At the end of each lesson you will receive an overview of the lessons you completed and how you performed.

Focused Skill: Grammar (B1)

**Explanation**  
Study the examples and explanations.

The use and omission of 'the'

The article **the** is used before **plural nouns** or **uncountable nouns** when the **noun is determined**, its meaning is defined by the **context**.

*Example:*  
**The cities** in Europe are all very different.  
**The coffee** you gave me is really good.  
**The** is not used:

- in **generalizations with plural nouns or uncountable nouns**.

*Example:*  
I don't like **towns**. (plural noun)  
I prefer **tea** to **coffee**. (uncountable)

- before a **plural or an uncountable noun** with the meaning 'a certain amount of.'

*Example:*  
I have to buy **butter and jelly**. (uncountable)

Focused Skill: Grammar (B1)

**Type the Answer**  
Rewrite the text according to the example.

I (to call)

I have been calling

Concepts covered: Construction of the present perfect continuous

he (to take)

Type your answer

they (to hurt)

Type your answer

Lead, Communicate, and Listen in Meetings (B1)

Following a Meeting, Part I  
5/15 Activities



**Keep going!**

You need to do more activities to complete this lesson.

Vocabulary Skipped

Explanation

Fill in the Blank

Reading About

Reviewed Speaking

Fill in the Blank

Fill in the Blank

Arranging

Matching

Multiple Choice

Lesson Menu
Next Lesson

Further information and support for your language training is available on our support page: <https://support.rosettastone.com/en/business/Catalyst>

## Support

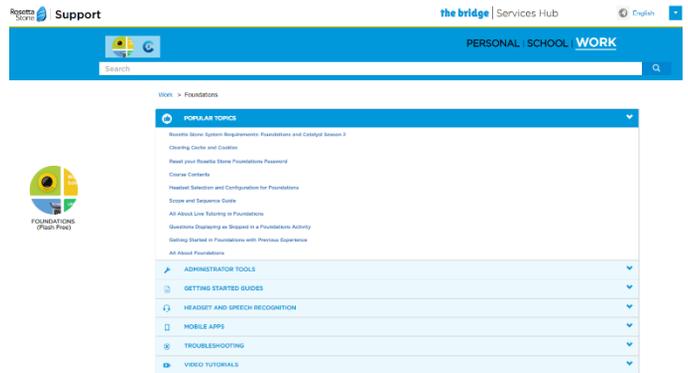
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